



Privacy Notice

This privacy notice informs you about the processing of your personal data by the Administration of the German Bundestag, informs you of your rights and enables you to take an informed decision on how your personal data is handled.

Data controller

The data controller is the German Bundestag. Its contact details are as follows:

Deutscher Bundestag
Platz der Republik 1
D – 11011 Berlin
Tel.: +49 30 227-0
Email: mail@bundestag.de

The parliamentary data protection officer can be reached at the above postal address by adding “An den behördlichen Datenschutzbeauftragten”, at the above telephone number, or at the email address datenschutz.bdb@bundestag.de.

Data processing purposes and legal bases

We process the data you provide, including your contact details (name, address, telephone number, email address), in accordance with Article 6 (1) (c) or Article 6 (1) (e) of the European General Data Protection Regulation (GDPR), so that we can contact you, and so that we can process

- your usage request on the basis of the Archive Regulations of the German Bundestag and the Regulations on the Use of the Parliamentary Archives, or
- your association’s request for inclusion in or for amendment of an entry in the “Public List of Associations Registered with the German Bundestag and their Representatives” on the basis of the Rules of Procedure of the German Bundestag, Annex 2.

Data transfers

In the case of visits to the Parliamentary Archives:

The Police of the German Bundestag use your full name and date of birth, which you provide to the Parliamentary Archives before a visit, to process your request for admission to the German Bundestag’s buildings in accordance with Article 6 (1) (e) GDPR in conjunction with Rule 2 of the Internal Regulations of the German Bundestag. To this end, the Police of the German Bundestag conduct security vetting, in particular by consulting the case management system used by the Police of the German Bundestag and the Police Information System (INPOL). The personal data transferred for this purpose is erased or destroyed after the end of your visit.

In the case of reproduction and usage requests:

If you order reproductions for which a fee is charged, we pass on your payment details to the Federal Cash Office (*Bundeskasse*) for payment processing purposes. The transfer of your data

takes place in accordance with Article 6 (1) (b) GDPR, on the basis of Section 6 (4) of the Regulations on the Use of the Parliamentary Archives and the overview of fees for the reproduction of archival material. The **Halle Federal Cash Office** (*Bundeskasse Halle*) is responsible for the Administration of the German Bundestag.

In the case of entries in the “Public List of Associations Registered with the German Bundestag and their Representatives”:

We pass on the data provided in the registration form to the **Federal Gazette publishing house** (*Bundesanzeiger-Verlag*) for publication. The transfer of your data takes place in accordance with Article 6 (1) (c) GDPR, on the basis of paragraph (5) of Annex 2 of the Rules of Procedure of the German Bundestag.

Retention period

In principle, we erase your data as soon as it is no longer required for the purposes set out above, unless it remains necessary to store it temporarily. We retain your data for a maximum of five years

- after completion of the processing of your request or the completion of your usage request, or
- after the rejection of your application for inclusion in the “Public List of Associations Registered with the German Bundestag and their Representatives” or after the deletion of your entry in the list.

Documents may be transferred to the Parliamentary Archives for archiving purposes in the public interest upon expiry of the retention periods. Their further retention takes place in accordance with Article 17 (3) (d) GDPR. Further details are regulated in the Archive Regulations of the German Bundestag and the Regulations on the Use of the Parliamentary Archives.

Rights of data subjects

You can contact us at the above address to obtain access to the personal data concerning you which has been stored (Article 15 GDPR) and, subject to certain conditions, to obtain the rectification (Article 16 GDPR) or erasure (Article 17 GDPR) of your data. You may also have the right to obtain restriction of processing of your data (Article 18 GDPR) and the right to receive the data you have provided in a structured, commonly used and machine-readable format (Article 20 GDPR).

You also have the right to object, on grounds relating to your particular situation, to lawful processing of your personal data for which a legal basis exists (Article 21 GDPR). You do not have the right to object if there is a compelling public interest in the processing which overrides your interests, or if the processing is required by law.

In addition, you have the right to contact a data protection supervisory authority. The competent supervisory authority in our case is:

Der Bundesbeauftragte für den Datenschutz und die Informationsfreiheit

Graurheindorfer Straße 153

D – 53117 Bonn