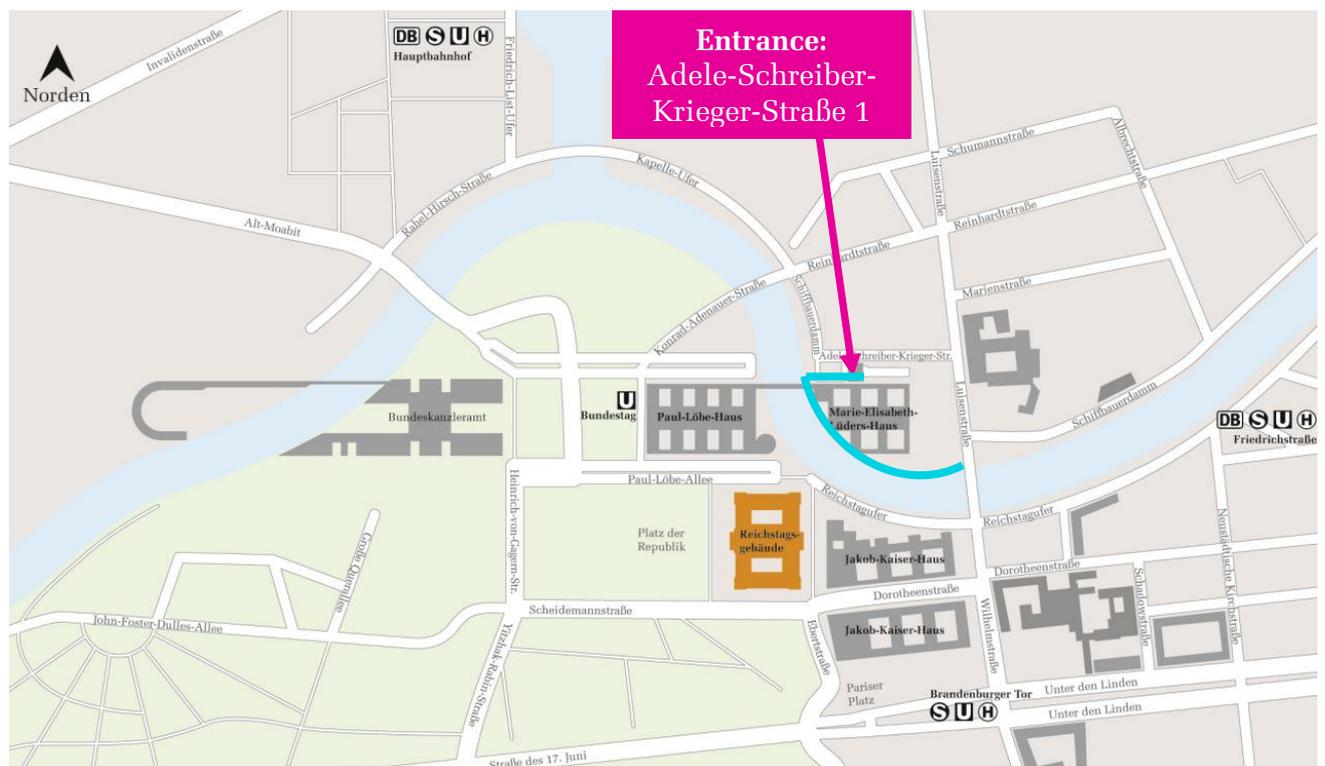




Organisational information for users of the Parliamentary Archives

The Parliamentary Archives can only be used if you have **registered** in advance and received an individual right of admission. To arrange for you to receive a right of admission, the Parliamentary Archives will need your full name and date of birth, ideally one week before your visit. By providing this information to the Parliamentary Archives, you are giving your consent for it to be passed on to the German Bundestag's police force to carry out security vetting. For further details, please see the [Privacy Notice](#) of the Parliamentary Archives. In accordance with the [Internal Regulations of the German Bundestag](#) and the [Rules on Entry to and Conduct in the Bundestag's Buildings](#), your right of admission will only entitle you to visit the Parliamentary Archives.

The Parliamentary Archives are located in the Marie-Elisabeth Lüders Building, Adele-Schreiber-Krieger-Straße 1, 10117 Berlin:



Please note that the best way to reach the entrance to the Parliamentary Archives on foot is to take the path along the bank of the River Spree (route marked in blue). There is currently no access to Adele-Schreiber-Krieger-Straße from Luisenstraße due to ongoing construction work.

To enter the building, you will need to show an **identity document** and leave it with the door staff in exchange for a day pass. Your identity document will be returned to you when you hand back the day pass upon leaving the building. A **security check** will be carried out when you enter the building. For this reason, please do not bring items such as glass containers with you. After the security check, you will be met in the entrance area by a member of staff from the Parliamentary Archives.

A lounge is available in the Parliamentary Archives where you can take **breaks**. Unfortunately, it is not possible for you to use a canteen in the building.

Before **archival material is made available**, staff will check whether it is possible for it to be **copied** as part of its use. In view of the material's state of preservation, in particular, it is possible that copying may not be permitted or may only be carried out by the staff of the Archives. If copying is permitted as part of the use of the material, the equipment available in the reading room can be used. Fees apply, as set out in the [overview of fees](#). In addition, you can also take photographs using analogue or digital cameras, smartphones or tablets, provided that the process is silent and does not involve contact with the material. The use of handheld or flatbed scanners, flash photography, tripods or other technical aids is not permitted. If you should have any questions in relation to this, please speak to the reading room supervisors.

Further information is available on the Parliamentary Archives webpage, the address of which is given below. The webpage also includes links to the [Archive Regulations of the German Bundestag](#), the [Regulations on the Use of the Parliamentary Archives](#), the [overview of fees](#) and the [Parliamentary Archives Privacy Notice](#).

Contact

Parliamentary Archives of the German Bundestag

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Fax: +49(0)30 227-36749

Email: parlamentsarchiv@bundestag.de

Webpage: <https://www.bundestag.de/archiv>

Reading room opening hours

Monday to Thursday: 9.00 to 16.00 hrs

Friday: 9.00 to 13.00 hrs

Details of the dates when the Archives are closed can also be found on our webpage.