



Privacy notice of the secretariats of the committees and bodies of the German Bundestag

This privacy notice informs you about the collection and processing of your personal data by the Administration of the German Bundestag, informs you of your rights and enables you to take an informed decision on how your personal data is handled.

Data controller

The data controller is the German Bundestag, which can be contacted as follows:

Deutscher Bundestag
Platz der Republik 1
11011 Berlin
Tel.: +49 30 227-0
Email: mail@bundestag.de

Parliamentary data protection officer

The parliamentary data protection officer can be reached at the above postal address by adding “An die behördliche Datenschutzbeauftragte”, at the above telephone number, or at the email address datenschutz.bdb@bundestag.de.

Data processing purposes and legal bases

We process the data you provide, including your contact details (name, address, telephone number, email address), so that we can contact you, and to perform the tasks of German Bundestag which are in the public interest (Article 6(1) Sentence 1 Letter e GDPR, Section 3 of the Federal Data Protection Act (BDSG)).

Onward disclosure

1. Letters to the committee will be forwarded to the members of the committee, the spokespersons, the parliamentary groups, the Petitions Committee, and/or other authorised persons if required for proper processing.
2. Statements submitted for public hearings by individuals who participate in hearings, in particular experts, will be distributed to authorised recipients, in particular in the Bundestag, Bundesrat and Federal Government and posted on the Intranet of the German Bundestag and on its website.
3. Minutes of committee meetings will be forwarded to the parliamentary groups at the German Bundestag, to agencies of the Federation and the *Länder*, as well as to other persons authorised in line with Rule 73 of the Rules of Procedure of the German Bundestag.

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4. The police at the German Bundestag conduct security vetting for people granted access to the properties of the German Bundestag after being registered by the committee on the basis of Section 2 (6c) of the German Bundestag internal regulations, in particular by consulting the information system of the Police at the German Bundestag and the Police information system (INPOL). The personal data transmitted at the time of registration (last name, first name and date of birth) is deleted or destroyed upon completion of the visit.
 5. If, in your capacity as someone invited to a hearing, in particular as an expert, provider of information or witness, you were heard by a committee or another body of the German Bundestag, it is necessary to forward your data to the Federal Cash Office (*Bundeskasse*) for payment of any remuneration or reimbursement of travel costs, provided you are entitled to a payment.

Retention period

We retain your data in line with any applicable documentation and retention obligations arising in particular from the filing plan of the Administration of the German Bundestag. The retention period is at least five years. After this period has expired, we delete your data, unless retention is still required for the aforementioned purposes.

Documents may be transferred to the Parliamentary Archives for archiving purposes in the public interest upon expiry of the retention periods. Their further retention takes place in accordance with Article 17 (3) (d) of the GDPR. Further details are regulated in the [Archive Regulations of the German Bundestag](#) and the [Regulations on the Use of the Parliamentary Archives](#).

Rights of data subjects

You can contact us at the above address to obtain access (Article 15 GDPR) to the personal data concerning you which has been stored at the Administration of the German Bundestag and, subject to certain conditions, to obtain the rectification (Article 16 GDPR) or erasure (Article 17 GDPR) of your data. You may also have the right to obtain restriction of processing of your data (Article 18 GDPR) and the right to receive the data you have provided (Article 20 GDPR) in a structured, commonly used and machine-readable format.

In addition to this, you have the right to object to the lawful and statutory processing of personal data on grounds relating to your particular situation (Article 21 GDPR). You do not have the right to object if there is a compelling public interest in the processing which overrides your interests, or if the processing is required by law.

In addition, you have the right to contact a data protection supervisory authority. The competent supervisory authority is:

The Federal Commissioner for Data Protection and Freedom of Information (*Der Bundesbeauftragte für den Datenschutz und die Informationsfreiheit*)
Graurheindorfer Str. 153
53117 Bonn
Tel: +49 228 997799-0
Fax: +49 228 997 799 – 5550
poststelle@bfdi.bund.de